

Torrey Utah
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APPROVED

September 8, 2022

Minutes of Torrey Town Council Meeting

Meeting commenced at 7:01 PM

Welcome Mayor Mickey Wright

Administrative Business

Welcome/ Opening Remarks

Roll Call:

Present: Mickey Wright, Pat Kearney, Jordan Pace, Colleen Dudleston, Pearl Thorndahl-Stewart,
Karen Mayne, and Dustin Oyler

Absent: Doug Robinson

Pledge of Allegiance

Review & Approve Minutes of July 14, 2022, Town Council meeting

Pat made a motion to accept the July minutes as presented. Pearl seconded the motion, and the council passed the motion unanimously.

Review & Approve Minutes of July 21th Town Council Work Meeting.

These minutes are not yet available.

Review & Approve Minutes of August Town Council meeting-

Pat made a motion to accept the August Town Council minutes as corrected. Pearl seconded the motion, and the council passed the motion unanimously.

Review & Approve Minutes of August Town Council work meeting

Pat made a motion to accept the minutes as a recording of the meeting. Pearl seconded the motion, and the council passed the motion unanimously.

Agenda Requests/Discussion

Mayor Business

Review comments from Entrada Institute Zone change public hearing & approve zone change

Other than information provided by Entrada representatives there were no comments. Jordan made the motion to accept the Mixed-Use Zoning for the Entrada facility. Pearl seconded the motion and it passed unanimously.

Road Maintenance Master Plan

Kelly Chappell presented a scope of work prepared by Ensign Engineering. The proposal included a current road condition survey, and a continued maintenance strategy. The maintenance strategy would include a year-by-year plan of upgrading the roads.

Maintenance planning section of scope of work will likely indicate Torrey Town will need additional funds to facilitate the plans. Other resources will be explored.

Ensign Engineering will evaluate every road and rate the road from 0-100. Rating lends information as to what their maintenance should proceed. Torrey has a lot of lower rating roads.

The engineering company will create priorities with the Council, outline options to deal with drainage. A plan will be developed to create a maintenance plan for 5-7 years to keep up with the roads

UDOT distributes funding based on the number of B rated and C rated roads. Kelly Chappell will make certain that UDOT has accurate road information. Maps and reports will be forthcoming.

The proposal will be flexible depending on funding available.

Mayor suggested the timing is to have everything available to create the funding request to submit in March.

Colleen reminded the council that we have 50,000 in our road budget.

Mayor Wright reiterated Torrey needs a master plan to pursue grant funding.

Pat made the motion to pursue Ensign Engineering to create the master plan conditional on obtaining matching grant of \$7,000 . Jordan seconded the motion. The motion passed unanimously.

Update on the water tank project

Kelly has been working with the Forest Service to get the environment clearance on the tank.

Forest Service is requesting a planning document listing an accounting of all infrastructure currently on Forest Service land. Also, a listing of all projects which may occur in the next ten years. Those documents were provided to the Forest Service many months ago. The FS also wants Ensign Engineering to analyze a pipeline which may potentially happen during those ten years. They want the pipeline from the chlorinator to Sleeping Rainbow tank to be cleared environmentally, just in case.

The Forest Service has calendar dates when the environmental study will be approved by them. In October they will publish the study for the public. The public will have 90 days to read and

offer comments. So, January 4, is the end of the 90-day window and January 5th is when they are hopeful to sign and approve the environmental assessment.

The design of the tank is almost complete and will be submitted to the Division of Drinking water for review. Then can go out to bid in January or even December.

Housing grant project update

Sharlene Wild has been meeting with Mayor and Dave Love to build houses that would be rent to own. A project is being considered for Wayne County. The renters will participate in an education program to be ready for home ownership.

Another project being considered is seasonal housing with shared spaces and private room and bathrooms. She presented a book of past projects for the Town Council to review.

Rental House Update

Deputy Taylor Record will take over the rental. Has signed rental agreement. Pat will review the rental agreement, so he is fully informed and ready. Deputy Taylor will be moving right in.

Old Fire truck in the cemetery

Several items can be sold as surplus; an old grader and Field irrigation pipes which can go out to bid. Jordan recommended that Torrey advertise the items to be sold for best offer and buyer haul the property. Discussion over pricing followed. Pat and Dustin will count the pipe and write the ad to put it out for surplus bid

Pat made a motion to put the surplus items out to bid. Pearl seconded the motion and it carried unanimously.

SR 24 road update

Road Work Schedule bulletins are going out regularly from the State, however, there has not been much progress. Some problem areas have been identified. Mayor Wright will create a list of problem areas to share with the State.

FEMA Siren MOU

The MOU with FEMA still need to be located. We may need to request a copy from FEMA.

USPS

A USPS representative from Las Vegas contacted Mayor Wright regarding access to the Torrey post office. A key lock box that is compliant with postal regulations will be installed.

Mayor Wright will work with Wendy to get the lock box installed. It is a process that will take some time. Discussion continued about the ownership of the building.

Review draft Water Ordinance

The discussion of the second draft of the Torrey water ordinance began by addressing the need to clarify the 8-1-4, connection requirements. The creation of a checklist was discussed.

Standards will meet town criteria established by Torrey's water supervisor and the county building inspector. The checklist will be added as an addendum. Dustin will create the check list

for builders to follow when connecting to Torrey's water system. The new ordinance will allow separate buildings to be on the same meter.

8-1-6 ordinance wording must be consistent with the ordinance 16-2-45.

8-1-11 Mayor Wright will add a statement which states all water accessed from a fire hydrant, will be charged at the highest commercial rate. With the exception of water used for fire suppression by the Fire Department. The fire department has a water meter from which Colleen needs to have the readings.

8-1-6 (Accessory Buildings) Mayor added section J. Shall require written approval by the water superintendent and shall conform with chapter 2 back flow and cross connection. Must comply with Utah plumbing code.

8-12 Prohibits the installation of hydroelectric from being installed down the mountain. Dustin said that the system has been designed to accommodate a hydro system. Dustin will look at the changes and check for correctness.

A Discussion began considering the ownership of Private wells. The City Attorney feels that it is not an issue that may impact Torrey. Questions were raised about how wells will impact Torrey water system revenue. Currently Torrey does not have logistics for the town to buy and store well water.

Water is the main source of revenue for Torrey and thus the request for private wells needs further discussion.

IT Report-

Mayor Wright reports that property labels are in the works. He also plans to upgrade the city computers to Windows 11.

Clerk Report – Karen Mayne: Karen has received one approved building permit. No GRAMA requests have been received.

Financial Report Colleen Dudleston

The July financial report was discussed. Mayor Wright suggests the Town should look at the option of the "Square" for credit card processing. Colleen asks if the "Square" has the same security as Merchant Processing Center (TSYS

A Discussion began regarding Apple Days and the revenue with was collected. Colleen remarked that she has not yet received all expense reports.

A question was raised regarding the recording of donations given to the town. Colleen responded that donations go into the most appropriate account. The recent \$100 donation was for the use of Torrey Town chairs. This donation will go into the Parks and Events fund.

A motion to approve the July financial report was made by Pat it was seconded by Jordan and passed unanimously.

August 2022 financial report review, Jordan has a question about an invoice received from Chad Williams for some work. It was received and by paid in error by Torrey. It was Mayor Wright's

personal bill and thus the mayor reimbursed the town. Discussion proceeded about the documentation of checks canceled.

Colleen is scheduled for a state audit next week.

Pat Made a motion to accept the August financial report seconded by Pearl. Pat made the motion that we pay the bills, Pearl seconded the motion. It passed.

Council Reports

Pat Kearney: Cemetery, Trees & Office

Pat is moving forward with the cleanup of the Pioneer cemetery. The State of Utah will provide resources to survey the property and identify the remains. The remains will stay in place and the stones will move.

Pat has contacted the tree trimmer to address the trees on Main Street. Some trees may need to be removed.

Doug Robinson: Water. Absent today

Jordan Pace: Water, Roads

A discussion was held regarding water control and Don Gomes property. Jordan suggested we need engineering to control the storm water runoff. The area to the north, Forest Service land, is a designated archeological site and cannot be modified. Dustin will make a few adjustments and will consider adding another culvert at a lower point. Dustin will meet with Don again and install additional road base. Cost of the work was discussed, and bids will be reviewed soon.

Pearl makes a motion to approve the road work. The motion seconded by Pat. The Town Council passed the motion unanimously.

P&Z report given by Jordan:

Pearl is getting solar panels on her home. The building permit was approved and is ready to be picked up.

The Mercantile wants to locate their water tank in the setback area. The Planning and Zoning committee denied placing the tanks in the setback area.

ADA compliance for Entrada was discussed.

Pat would like to go on record that the P&Z is a fine committee they do great work.

Pearl-Thorndal Stewart: Park, Pavilion, Post Office and Town Events, CDBG Grant Status

Pearl suggested that Karen meet with Camille to coordinate whenever the Pavilion is being used.

The Post office donation box needs a sign stating that no items are to be left outside the post office unless they fit in the box.

A quarterly Torrey Town newsletter was discussed. Pearl would like to suggest the newsletter be created. Pearl also asked to consider having a Fall event. Perhaps a scarecrow festival.

Maintenance Report Dustin Oyler

Road damage review was already covered by Jordan Pace.

P&Z Report – Dave Love, This report was already covered by Jordan Pace.

Old Business: None

Citizen Concerns: None

Adjourn. Pat made a motion that we adjourn and go into closed session at 8:37PM.