

Torrey Utah
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APPROVED

Notice is hereby given that the Mayor and Members of Town Council will hold the regular scheduled Town Council Meeting on Thursday **the 10th day of November at 6:30** pm at the Torrey Town Pavilion located at 75 E 100 No. Note the agenda may be accelerated or line items may be discussed in any order. The agenda shall be as follows:

Welcome Mayor Mickey Wright

Administrative Business

Welcome/ Opening Remarks

Roll Call: Doug Robinson, Pat Kearney, Pearl Thorndal- Stewart, Jordan Pace, Karen Mayne, Dave Love, Dustin Oyler, Colleen Duddleson

Pledge of Allegiance: Led by Doug Robinson.

Review & Approve Minutes of *July Town Council work meeting*. No correction, or additions were made. Doug Robinson made the motion to approve the minutes. The motion was seconded by Pat Kearney and was passed unanimously.

Review & Approve Minutes of *September Town Council meeting*. No correction, or additions were made. Pat Kearney made the motion to approve the minutes. The motion was seconded by Doug Robinson and was passed unanimously.

Review & Approve Minutes of *October Town Council meeting*. No correction, or additions were made. Doug Robinson made the motion to approve the minutes. The motion was seconded by Pat Kearney and was passed unanimously.

Review & Approve Minutes of *Entrada Public Hearing*. No correction, or additions were made. Pat Kearney made the motion to approve the minutes. The motion was seconded by Pearl Thorndal-Stewart and was passed unanimously.

Review & Approve Minutes of *October 27th Water Reuse Special Town Council meeting*, No correction, or additions were made. Doug Robinson made the motion to approve the minutes. Pat Kearney seconded the motion, and it was passed unanimously.

Review & Approve Minutes of *October 27th Joint P&Z Town Council meeting*, A motion to approve the minutes without corrections or additions was made by Jordan Pace. Pearl Thorndal-Stewart seconded the motion, and it passes unanimously.

Review & Approve Minutes of November 3rd Special Town Council meeting. These minutes were not available for approval.

Agenda Requests/Discussion

Post Office Maintenance: Diane Barrett

Diane Barrett has been maintaining the “Free box” in front of the Torrey Post Office. Items that are not taken she takes to the Deseret Industries in Richfield, monthly. Diane cannot take care of the larger items which are not to be left there. A permanent sign will be created and placed to remind people not to leave large items.

Diane also takes the recycling out that is left inside the building. Mayor Wright will investigate what is needed for Torrey to begin recycling.

Remarks have been made that the building is not kept clean. The Council will remind the cleaning service to clean the post office. Diane has volunteered to decorate the post office for Christmas.

Diane thanked the Council for getting the speed limit sign working on the west side of town.

Mayor Business

Discuss and Approve Resolution requiring engineering analysis of number of ERUs for commercial accounts.

To amend the 2008 Resolution to address the commercial connection application to include the number of ERUs requested as determined by a water engineer. Currently our control of commercial water usage is by connection not by ERUs.

In Dec we will work through the resolution before the moratorium ends. Mayor Wright suggested that we'll work out the wording so that the resolution will have the correct language when the moratorium is lifted in January.

Dave- Comment - What happens if a Commercial location uses more ERUs than they are allowed. Mayor is going to conduct an audit with Colleen to see how it is going now. The meter readings will let us know. Overage can become very expensive. We will compare that the water usage is and if it consistent with the amount of water requested.

Pearl makes a motion that we accept the resolution as is written and continue to work on the issues. Pat seconded the motion. The Resolution was signed by Mayor Wright, Town Clerk Karen Mayne, Council Members, Doug Robinson, Pat Kearney, Pearl Thorndal– Stewart and Jordan Pace.

Review update of Water Ordinance draft update

In draft 3 of the Water Ordinance Mayor Wright took out section “J”. In addition, the wording requiring “a second deposit” was taken out. Mayor Wright confirmed that the residents who have their water service turned off during the winter months continue to pay the monthly water billing. However, they do have a \$50.00 reconnect fee when they request the water be turned back on.

8-1-8 location of private lines. Pat would like to clarify that someone cannot take water from a town line out of the metered property and adding language that specifies that a Torrey water line cannot be extended outside of the Water District boundaries.

8-1-15-A discussion was held about developers and Torrey water regulations.

8-1-16 – A- Mayor added the following language, “additional locations such as an accessory dwelling or building, shall require the written approval of the water superintendent, be within the water service district and shall conform to chapter 2 backflow and cross connection.”

Grant status updates:

The CDBG grant, Mayor Wright has learned that we should be receiving the document to sign to release the funds. State has awarded a no match grant to update water plan. We are receiving a \$40,000 grant to update the water master plan for Torrey.

The Road Grant, Mayor Wright is requesting that Torrey residents gather any flooding pictures showing previous flood damage. The photos will help support the funding request; especially Sleeping Rainbow bridge. The Town will create a letter for the community to sign rather than having a multitude of letters. We need to prepare ahead for the request for proposals in March.

Nan Anderson is helping with identifying possible grants for the walking path. Mayor Wright is also working with Wayne County to identify tourist projects to coordinate with.

Water Bills can now be sent out via email only. Colleen is now trying to get the newsletter sent as an attachment to the water bill.

Direction to P&Z for General Plan update:

Mayor Wright has reviewed the General Plan and believes the general plan still good in purpose, but some content needs to be updated. The plan is now 5 years old and needs to be updated as to the current conditions, assumptions, and goals. Consider which goals are still needing to accomplish.

As indicated in the community questionnaire, Torrey Town Ordinances’ “need to have teeth”. The general plan does not address Judicial issues currently. A previous goal in the plan was to have a Justice of the peace. Mayor Wright would like to address the establishment of a justice court in January.

IT Report

Karen has received some training on Zoom setup and website management from Mayor Wright.

Employee Health Insurance (Pat)

Our full-time employee has insurance provided by Torrey. A discussion was held as to the employee being allowed the option for COBRA if employment is terminated. It is believed that there is currently no language in the Employee Policy Handbook to allow COBRA as an option.

A discussion was held regarding adding COBRA to our Employee Policy by simply adding the appropriate language.

Pearl Thronal- Stewart made a motion to update the personal policy to have the ability to allow employees to COBRA their health insurance. Doug Robinson seconded the motion and it was passed unanimously.

Review surplus property

The bids for the 1947 road grader were discussed as well as the process to change ownership. Mr. Mathews bid of \$4,100. for the grader was discussed.

Pat Kearney made the motion to accept the high bid (Mr. Mathews bid). Doug Robinson seconded the motion, and the Town Council passed the motion unanimously.

Arrangements will be coordinated to receive the check and have the grader picked up.

Clerk Report – Karen Mayne

Building Permits: Blake Ford, submitted a building permit for Solar Panels which have been installed on his home. Dave Love will have Eric Torgerson come to inspect the install of the solar panels.

Lane Jones, submitted a building permit for a fence which he was building for a property owner,

GRAMA Requests: None

Financial Report Colleen Dudleston

The October 2022 financial report was reviewed. Discussion was held about some of the month's expenses. The amount paid for road work and the extent of the work was discussed.

Colleen will pull the invoice paid with the costs itemized for the road work and have it next month.

Colleen passed out the credit card report for the Council to review. The town only spent \$15,000 last month, October.

Doug Robinson requested a status report regarding the three outstanding bonds. Colleen will provide a report next month in Town Council.

Pat Kearney made a motion to accept the financial report and pay the bills. The motion was seconded by Pearl Thorndal-Stewart and was passed unanimously.

Pat made the motion that we add to the agenda, a discussion about the possibility of an impact fee.

Council Reports

Pat Kearney: Pioneer Cemetery, Cemetery, Trees & Office

Pat went through the process of getting a UDOT permit to work along the highway for tree maintenance.

Pat is going to get bids to construct a fence along the cemetery. Pat has been in conversation with the neighbors about sharing in the cost of the fence. During this process, Pat has been looking at the boundaries and finds there is a neighbor who is encroaching on the cemetery property. Pat would like a legal opinion on the cemetery property that is being used to collect and store items by a resident. The resident has been told that he needs to stop depositing personal property there. Pat will contact the County Sheriff to determine if we can pursue a

trespass complaint. Pat will follow through with a complaint, since so many attempts have been made to get his cooperation.

The tattered American Flag on the property adjacent to the cemetery was removed.

Doug Robinson: Water - Dustin remarked that Kelly has been given the go ahead to create a bid for the master plan and a bid for the sewer plan. He is going to call Eric Torgerson for his input.

Mayor Wright presented the case to purchase an additional (third) water meter. Two and one for back up. All council members agreed.

Jordan Pace: Water, Roads

We have not yet installed the speed bumps. Discussion was held about waiting till Spring to install the speed bumps. Jordan suggested we wait until spring for installation. Consensus is to wait until Spring.

Pearl Thorndal-Stewart: Park, Pavilion, Post Office, & Town Events

Park Approvements: Based on the CDBG grant rules we cannot do any work on the park project until the funds are released.

Pavilion water has not been turned off yet. Discussion about the winterizing of the pavilion. Water spigot outside the pavilion will still have water. The Christmas Tree Festival and Crafts event on December 2 will be held in the Pavilion. Pearl has found a volunteer Santa for the Hoedown.

Pat requested we revisit having bathroom facilities during the events. Keep the bathroom heated. Dustin will plan and keep the water on until after the event.

A discussion was held about the large items being dumped outside the Torrey Post Office. Dustin will build a "no dumping" sign on the east side and on the box. "If it will not fit in the box – do not leave it"

Maintenance Report Dustin Oyler

Christmas light will be put up in the next couple weeks. Discussion about not heating the water on top of the old fire station. Mayor Wright will bring a water heating blanket for the water heater.

P&Z Report – Dave Love

Discussion began about the Geodesic domes on the West side of town. Dave is looking for a resolution to the stark white color of the domes.

Old Business

Pat – reminded Karen to extend invitations to Federal agencies to schedule informational visits monthly.

In January Torrey needs to reup the new rate schedule. This needs to go on the agenda in **December.**

Colleens computer and the system is in the process of being updated.

Pat began a discussion of the money that we have been collecting with the impact fees based on ERUs. The Town needs to spend the money collected. Some of the funds will be used as matching money for grants.

Some of the overage on impact fees are to be used for additional meters. The 1971 agreement says that we will meter the overflow.

Pat recommended that all water stewards get together and figure out what meters we need and the need to track all our water.

Discussion about the use of Our water sales and use tax is needing to be spent. Could be used to pay for matching funds. Anything that is used to support the water system. Pat recommended we place this on the **December** agenda.

Citizen Concerns

A resident expressed Concern about the water meter that is inconsistent in the amount of charge. Dustin will Pat made a motion to forgive the charge as a onetime forgive. Recommendation was that Dustin replace the meter and certify the new meter. Doug seconded the motion and then discussion continued.

Any other public comments? No

Motion to go into closed session for personnel issue and legal issue

Pat made a motion to close this meeting at 8:06PM , Pearl seconded by Jordan all agreed.