

# Planning and Zoning Agenda Request Form

Torrey Town  
75 East 100 North  
Torrey, Utah 84775  
(435)425-3600

I request the following items to be place on the planning and zoning agenda for the meeting held on \_\_\_\_\_ .  
(Date)

Item(s) \_\_\_\_\_  
\_\_\_\_\_

Amount of time needed for presentation \_\_\_\_\_

Requested by \_\_\_\_\_

Address \_\_\_\_\_

Email \_\_\_\_\_ Phone \_\_\_\_\_

Name of person making presentation \_\_\_\_\_

Email \_\_\_\_\_ Phone \_\_\_\_\_

Signature \_\_\_\_\_ Date Submitted \_\_\_\_\_

I have attached written material to be reviewed by the committee.  Yes  No

*Note: In order to be placed on the planning and zoning agenda, this request form must be received a minimum of one week prior to the meeting. Meetings will be held on the last Thursday of each month.*

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For Office Use

Committee Action Taken \_\_\_\_\_

Follow Up Needed \_\_\_\_\_