

TORREY TOWN PLANNING & ZONING COMMISSION
MINUTES
September 16, 2020 – 6:30 pm
Meeting held by Zoom

P&Z Commission Chair, Mary Bedingfieldsmith, called the meeting to order at 6:30 pm

1. Roll Call

- Commissioners present: Mary Bedingfieldsmith, Don Gomes, Richard Jensen, Carrie Torrey
- Commissioners excused: Amanda Brown
- Commissioners absent: Aaron Jensen, Tracy Potter
- Town Council Liaison present: Pearl Thorndal-Stewart
- Community members present: Bill Barrett, Georgia Sullivan, Bob Morris, Carol Morris, Linda Townsend, Staci Roylance, Joshua Rowley, Kristin Osborn, Susan O'Connor-Wright.

2. Approve minutes of August 19, 2020

- It was MSC (Carrie, Richard) to approve the minutes. There was no discussion.

3. Conflict of Interest Statement

- Since Commission Aaron Jensen was not in attendance, this item was tabled.

4. Lighting plan for garage in Sleeping Rainbow subdivision – Michael Clarke and Staci Roylance

- Michael and Staci presented documents and discussed their plan.
- It was MSC (Don, Richard) to approve the plan.

5. Lighting plan for house on Juniper Drive – Leonard Thomas

- P&Z Commission Chair Mary B presented the lighting plan for Leonard Thomas
- After discussion, it was MSC (Richard, Carrie) with 3 votes. Don abstained

6. Lighting and Sign plan for Slacker's Pizza and Deli – Bob Morris

- It was MSC (Carrie, Richard) to proceed with discussion without the signature of the building inspector.
- Bob Morris presented documents and discussed the lighting plan.
- After discussion, it was MSC (Carrie, Don) to approve the lighting plan.
- Bob Morris presented site plan and renderings of proposed signs.
- After discussion, it was MSC (Richard, Carrie) to provide temporary approval of directional signs, designated on docs as 2, 3, and 6.
- It was MSC (Carrie, Don) to approve the proposed signs.

7. Report on research committee's progress on zoning ordinance revision – Carrie
 - This item appeared as #8 on the agenda. In the interest of time, it was moved up.
 - Carrie Torrey, chair of the zoning research group introduced the topic. She, along with committee members Georgia Sullivan and Mary B updated the P&Z Commission on progress to date. (Notes are attached.)
 - It is expected that the committee will conclude their work by October 7 with recommendations for P&Z to consider at the October 21 meeting.
 - There was cautious discussion of the potential contract with a professional land use planning consultant.

8. Sign Ordinance revision update – Don
 - Don reported that the proposed adjustments are a result of discussion among P&Z Commissioners and interviews with Torrey business owners and citizens.
 - Don also noted that rather than using paper, it is best to bring up the Torrey Sign Ordinance online. A link was provided.
 - Don proposed that P&Z Commissioners take time to review the recommendations. Place it early on the agenda for the October 21 meeting.

9. P&Z Review of the Utah League of Cities and Towns' Powers and Duties A Handbook for Utah Municipal Officials
 - Mary B pointed out that, according to Utah law, one responsibility of a Commission Chair is to provide training for Commissioners.
 - The meaning of Public Meetings and Public Hearings was discussed.
 - In general, it is best to involve as many people as possible in the process.
 - In an effort to keep Torrey citizens informed of P&Z matters, Diane Hamilton and Laura Boardman have volunteered to provide monthly write-ups of P&Z activity for *The Insider*. These may also be included in the monthly mailing to water users.
 - It was MSC (Don, Carrie) to authorize this effort.

10. Other
 - There was no further item to discuss.

11. Comments from public
 - There were no public comments.

12. Next Meeting
 - Mary B noted that there may be a chance to have a “hybrid” form of meeting, in-person and online.
 - The next scheduled Torrey P&Z meeting is Wednesday, October 21, 2020

13. Adjourn
 - At 8:40 pm, it was MSC (Carrie, Don) to adjourn.