

## Torrey Town Building Permit Process

\_\_\_\_\_ Obtain water connection application from town clerk or online  
(Must be ready to build)

\_\_\_\_\_ Obtain building permit application and Town light Ordinance

- Town Clerk
- Tuesday-Thursday
- 10 AM – 3 PM
- 435-435-3600
- PO Box 750027
- Torrey UT 84775
- [paula@torreyutah.gov](mailto:paula@torreyutah.gov)

\_\_\_\_\_ Bring completed water application and building permit to the town office. Also needed are

- 2 sets plans
- setbacks
- Perk test and waste water permit
- Contractor
- Heating and Plumber Contractor
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\_\_\_\_\_ Clerk will submit building permit application to the building inspector for his signature and permit fee.

- Clerk or Mayor will sign permit and collect fee.

**Water connection application will be considered /approved at the town council.**

**A request to be on the agenda must be submitted 1 week before the council meeting, which meets the second Thursday of each month. An agenda request Form can be obtained from the town clerk or online**

### **Please Note:**

- Proof of ownership and waste water system permit must accompany building permit application
  - Building permit and water permit becomes null and void if work on authorized construction does not begin within 90 days.
  - Building permit becomes null and void if construction or work is suspended or abandoned for a period of 90 at any time after construction begins.
  - It is the owners responsibility to properly locate the structure on the property.
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- If the plans change, from the original ones submitted a new building permit may be necessary, if the structure is changed.

